



KHYBER PAKHTUNKHWA OIL AND GAS COMPANY LIMITED

(KPOGCL)

(KP Government Fully Owned & Provincial Holding Company)
3rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar, Pakistan
Tele: - +92 91-9216283 Fax: - +92 91-9216295
www.kpogcl.com.pk www.facebook.com/kpogcl www.twitter.com/kpogcl [oil gas](https://www.kpogcl.com.pk)



File No: KPOGCL/A-59-0110/O&G/2015

KPOGCL/Contract-G/0002/2020

Date: 22-July-2020

FRAMEWORK CONTRACT FOR OFFICE STATIONERY

THIS AGREEMENT for "Framework Contract for Supply Office Stationery" is entered into this 22 day of July, 2020, by and between KHYBER PAKHTUNKHWA OIL & GAS COMPANY LIMITED (KPOGCL) ("Company") having its principal place of business at 3rd Floor Ali Tower, Opposite Custom House, University Road, Peshawar, and A-RAZZAQ STATIONERY ("The Supplier") Shop No: VII, Near Shelton Greens Hotel, Saddar Road, Peshawar Cantt, Pakistan.

WHEREAS, the Company wishes to have the SUPPLIER performing the supply of office stationery hereinafter referred to, and

WHEREAS, the SUPPLIER is willing to provide tender Goods.

NOW THEREFORE THE PARTIES hereby agree as follows:

1. SCOPE OF PROJECT

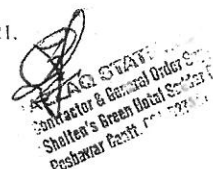
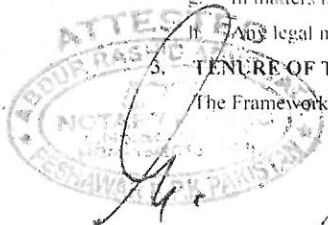
The supplier will be provide the stationery items under Frame work contract on need basis according to list attached as Annexure-A.

2. GENERAL INSTRUCTIONS

- The Supplier agrees to supply the stationery items as per demand sheet provided by KPOGCL within 03 days at the unit rates quoted in Annexure-A.
- Supplied item must be according to approved sample approved by the Tender Committee.
- In case of emergency requirements the supplier will provide the items within the same day.
- The defect noticed during usage and quality check at the time of supply at KPOGCL Premises during contracted period will be replaced with items of better quality with no additional cost.
- The SUPPLIER shall respond to all queries from the Company on priority.
- The SUPPLIER shall be governed by instructions as provided by KPOGCL.
- In matters not covered by this agreement, the decision of C/O shall be the final.
- Any legal matter will be dealt in the Courts of Peshawar.

3. TENURE OF THE CONTRACT

The Framework contract is for the period of one (01) year starting from 22 July 2020 to 21 July 2021.





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4. PARTS OF THE CONTRACT

The following documents shall be deemed to be read and construed as part of this Agreement.

- I. Tender Bidding Documents.
- II. A-Razzaq Bidding Documents.
- III. Bid Security Up to Rs. 50,000/-
- IV. List of quoted rates/items (Annexure-A).

5. PAYMENT FOR GOODS

The payment will be made as per the demand forwarded to the Supplier, on delivery of the required items the invoice will be forwarded by the Supplier to the company and payment will be cleared within 15 days of receipt of invoice. If invoice received has certain ambiguities the clarification asked will be replied by the Supplier and on the receipt of unambiguous invoice the payment will be processed within 15 days after deduction of all applicable taxes as per Government of Pakistan rules & laws.

6. PROJECT ADMINISTRATION

The Company designates Mr. Fawad Khan, Asst. Executive SCM Department as Company's Coordinator and Mr. FAYAZ KHAN, shall serve as Supplier. The Supplier shall be responsible for supply of the items as per instructions of the coordinator.

7. LAW GOVERNING CONTRACT AND LANGUAGE

The agreement shall be governed by the laws of Islamic Republic of Pakistan and agreement shall be in English language.

8. DISPUTE RESOLUTION

If dispute arising out of this agreement, which is if not settled between the Parties by mutual, then the matter will be proceeded according to arbitration act 1940.

9. TERMINATION OF AGREEMENT

The Company, if unsatisfied with the Goods of the SUPPLIER, during the contract period, may terminate the agreement by giving 01 (One) week written notice along forfeiting the bid bond.

RAZZAQ STATIONERS
Contractor & General Order Supplier
Near Shaitan's Green Hotel Saddar Road
Peshawar Cantt. C.P. 5274211



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IN WITNESS WHEREOF the parties hereto have cause this agreement to be signed by their authorize representatives on the day, month and year stated above.

This agreement is executed in duplicate for retention of one copy by each of the parties.

tanish Ghaffar
A-RAZZAQ STATIONERS
Govt. Contractor & General Order Supplier
Near Shelten's Green Hotel Saddar Road
Peshawar Cantt. 001-5274273

A-RAZZAQ STATIONERY
THE SUPPLIER

Shop No: VII, Near Shelton's
Green Hotel, Saddar Road,
Peshawar Cant

22/7/2020

Mr. Usman G. Khattak
CHIEF EXECUTIVE OFFICER
Khyber Pakhtunkhwa Oil & Gas Company
Limited, PESHAWAR

WITNESS 1

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Name: **Khan Bahadar**

CNIC: 17301-4012142-3

Name: **TARIQ SAEED AWAN - 140D-SCM**

CNIC: 17301-1331989-3

A-RAZZAQ STATIONERS
Govt. Contractor & General Order Supplier
Near Shelten's Green Hotel Saddar Road
Peshawar Cantt. 001-5274273