

Organization Name	Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)
Subject	Hiring Services of Vehicles on Rental Basis
Address	3rd floor Ali Tower, Opposite Custom House, University Road Peshawar, Pakistan.
City	Peshawar
Tel No.	+92 91-9216283-023
Fax No.	+92 91-9216295
Tender No	KPOGCL/Tender/409/2017
Procedure	Single Stage, Single Envelope.
Terms & Conditions	<ol style="list-style-type: none"> 1. Quotations must be submitted in single envelope clearly marked on the top in Bold Commercial Offer beneath that Tender No and Subject be written. 2. Commercial Offer must indicate the price of quoted Items and Confirmation to the terms and conditions of our tender inquiry. 2% Bid Bond must be attached with Commercial Offer without which the Bid will be declared as non responsive. 3. The Firm should be registered with Tax Department having Income Tax and Sales Tax Certificates. The firm should be on active tax payer list. 4. Quoted Rate/Price shall remain valid for period of Contract. 5. The bid validity shall be for minimum 120 days. 6. Demanded Vehicles are required on immediate basis after signing of Contract. Offer with minimum delivery period are likely to be preferred. However, the delivery period should be factual as no extension will be subsequently granted except under extreme / un-avoidable circumstances.

7. The quotations must be in original and are to reach at KPOGCL Head Office by **1000 hours on 05-July-2017**. No quotation will be accepted in photocopy, through Fax or e-mail and after due date and time.
8. KPOGCL reserves the right to cancel or rejected all bids/ proposals at any time prior to its acceptance, as per KPPRA Rule 47(1).
9. Government taxes will be deducted at the time of payment as per Government prescribed rates.
10. Offers are liable to be rejected if: -
 - a) There is a deviation from any instruction.
 - b) Offers are found conditional or incomplete in any respect.
 - c) Overwriting /Erasing in prices.
11. All terms and conditions by the supplier must be specified clearly.
12. KPOGCL will not pay rent in advance to the firm/agency. Rent will be paid on monthly basis, depending on number of days for which duty performed after signing of Contract.
13. The quantity of Tendered items may increase or decrease depending upon the circumstances before signing of Contract.
14. Contractor must provide the photocopy of valid vehicle registration for all vehicles offered, duly attested by Excise and Taxation Department before signing of Contract.
15. If vehicle does not report on duty, backup vehicle must be provided by the contractor with no delay otherwise the amount of that day will be deducted from monthly bill of the hired vehicle after signing of Contract.
16. The lowest bidder will provide all insured tendered vehicles. In case of accident all losses will be borne by the rental company and immediate arrangements for replacement of accidented vehicle will be ensured by the company after signing of Contract.
17. Lowest bidder will establish a workshop for maintenance/ repair of all types of breakdowns as per the location intimated by KPOGCL after signing of contract.
18. The contractor will be responsible to ensure that the vehicles provided to KPOGCL are fully

maintained and are physically in absolute perfect condition for travelling in the field area as required by KPOGCL. However, in an event that a vehicles breaks down, the contractor will arrange for its immediate replacement without delays within least possible time after signing of Contract.

19. The driver must have valid driving license and CNIC with 3 years relavent experience. The lowest bidder will deposit the photocopy of valid driving license and CNIC of the duty drivers to be kept as record with KPOGCL to avoid any unforeseen before signing of Contract.
20. Contractor shall be responsible for violation of traffic rules and misconduct of the drivers. KPOGCL shall have the right to demand replacement of a driver in case of misconduct/ violation of traffic rules/HSEQ rules after signing of Contract.
21. In the event of maximum Vehicles being quoted lowest by a single bidder, the KPOGCL at its discretion may request the lowest bidder to match the rate for remaining items at a price quoted lowest by other bidders before signing of Contract.
22. KPOGCL reserves the right to demand for desired vehicles/quantity at any time/stage after awarding of Contract.
23. The rate quoted by the contractor shall be on monthly basis for all vehicles at site and inclusive of all taxes, levies, cost of drivers, all maintenance and other expenditures. It shall remain firm during the Contract period.
24. Contractor shall be responsible for safety and security of his vehicles / KPOGCL staff during movement in the entire contract period after signing of Contract.
25. The age of the driver must be between 25 to 45 years, Medical and eye test report is required to be submitted before signing of Contract.
26. Food and accomodation facilities to the driver and refueling of the vehicles will be provided by KPOGCL. However Mobil Oil, all filters, repair, Insurance and maintanace will be responsibility of the contractor after signing of Contract.
27. The duty period for the vehicles shall be for as required as when basis for minimum 5 months after awarding of Contract (Contract can be extendible on mutully agreed consent)
28. The Contractor will be responsible for the behavior, health and actions of the driver and will be responsible to provide immediate replacement in case of complaint made by KPOGCL after signing of Contract.

	<p>29. Final selection of Vehicle will be made on the basis of physical inspection of the vehicles offered on rental basis to KPOGCL on production in the premises of KPOGCL.</p> <p>30. Lowest evaluated bidder will be selected on the basis of model/type, appearance, monthly rent of the Vehicles before signing of Contract.</p> <p>31. In case after the award of the contract if rental company declines to provide the quoted vehicles his Bid Security shall be forfeited.</p> <p>32. Technical specifications of tendered items are attached at Annex A (Same is to be filled with company stamp).</p>
Advertisement Date	10-Jun-17
Closing Date	05-July-2017
Closing Time	10:00:00 AM
Opening Date	05-July-2017
Opening Time	10:30:00 AM
Bid Security	2%
Document Cost	Free to download from KPOGCL website.
Remarks	For any questions, please send email to: muhammad.ikram@kpogcl.com.pk

S.N	Documents must be attached with Financial Bid
1	Offices in Pakistan before signing of Contract
2	Similar projects for Provision of 10 Vehicles (Firm's similar projects of same scope undertaken in Pakistan – Documentary proof/evidence required) before signing of Contract
3	Firm in operations (Certificate of incorporation/registration under the laws of Pakistan – Documentary proof/evidence required) before signing of contract
4	Taxes Certificates (details must be attached) before signing of Contract
5	Attested Registration, Insurance documents of tendered vehicles & valid driving licence of duty drivers (Attach Photocopies) after signing of Contract
6	Driver full information including experience, age, physical category, eye sight report his behavior for last three years after signing of Contract.

Annexure-A

A	B	C	D	E	F		G	H	
Sr.No	Vehicles	Specification	Qty	Duration	Rate per vehicle (Exclusive of all taxes)		Applicable Tax Rate Withholding Tax	Total Price of Vehicles as per Column F+G%=H	
					1 Month Rate	5 Months Rate		1 Month Rate	5 Months Rate
1	Double Cabin Hilux4x4	Brand: Toyota/Mitsubishi/Suzuki or Equivalent Model: 1998 upto 2002	35	5 months			Add 2% Transport Service		
2	Single Cabin Hilux4x4	Brand: Toyota/Mitsubishi/Suzuki or Equivalent Model: 1998 upto 2002	15	5 months			2% Transport Service		
3	Hino Truk 6x6 Loader	Brand: Hino or Equivalent Model: 1998 upto 2002	15	5 months			2% Transport Service		
4	Coaster 32 Seats	Brand: Hino/Toyota or Equivalent Model: 1998 upto 2002	15	5 months			2% Transport Service		
5	Ambulance	Brand: Toyota/Mitsubishi/Suzuki or Equivalent Model: 1998 upto 2002	2	5 months			2% Transport Service		

6	Explosive Van 4x4, Transportation of Explosives in accordance with Explosive Manual of Pakistan	Brand: Toyota/Mitsubishi/Suzuki or Equivalent Model: 1998 upto 2002	1	5 months			2% Transport Service		
7	Detonator Van 4x4, Transportation of Explosives in accordance with Explosive Manual of Pakistan	Brand: Toyota/Mitsubishi/Suzuki or Equivalent Model: 1998 upto 2002	1	5 months			2% Transport Service		
8	Water Tanker Truck: 4x4 Water Tanker: 5000 litrs, Steel made	Truck with Water Tanker, Local Brand Brand: Hino or Equivalent Model: 1998 upto 2002	6	5 months			2% Transport Service		
9	Drinking Water Tanker Truck: 4x2 Water Tanker: 2000 litrs, Steel made with facility of Pure Drinking Water	Truck with Water Tanker, Local Brand Brand: Hino or Equivalent Model: 1998 upto 2002	1	5 months			2% Transport Service		
10	Water Shower Truck: 4x2 Water Tanker: 2000 litrs, Steel made with facility of Shower Water	Truck with Water Tanker, Local Brand Brand: Hino or Equivalent Model: 1998 upto 2002	1	5 months			2% Transport Service		
11	Dozer D8 6x6 Paving of Field	Brand: Hino/Toyota or Equivalent Model: D8 Model: 1998 upto 2002	4	5 months			10% Machinery Rental		