

KHYBER PAKHTUNKHWA OIL AND GAS COMPANY LIMITED

(KPOGCL)

(KP Government Fully Owned & Provincial Holding Company)

3rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar, Pakistan

Tele: - +92 91-9216283 Fax: - +92 91-9216295

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REQUEST FOR PROPOSAL (RFP)

HIRING OF SERVICES OF

**AUDIT FIRMS (CHARTERED ACCOUNTANTS) FOR
STATUTORY AUDIT OF THE FINANCIAL STATEMENTS
OF**

**KHYBER PAKHTUNKHWA OIL & GAS COMPANY
LIMITED FOR THE PERIOD FY 2019-20 & SUBSEQUENT
YEARS till FY 2021-22**

TENDER NO: KPOGCL/RFP/550/2020

Bid Submission Time/ Date:11:00 AM / 31 March, 2020

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PROFESSIONAL STAFF	Error! Bookmark not defined.



BASIC DATA SHEET

1	<p>Name of the Assignment is: Hiring of Services of Audit Firms (Chartered Accountants) For Statutory Audit of the Financial Statements of Khyber Pakhtunkhwa Oil & Gas Company Limited for The Period FY 2019-20, 2020-21 & 2021-22.</p> <p>The Name of the PE's official (s): Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)</p> <p>Address: 3rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar, Pakistan.</p> <p>Telephone: +92 91-9216283 Fax: - +92 91-9216295</p>
2	The method of selection is: Quality and Cost Based System (QCBS)
3	KPPRA RULE: Single Stage, Two Envelope Procedures
4	Contract Duration: 03 Three Years (FY 2019-20, 2020-21 & 2021-22.)
5	Financial Proposal to be submitted together with Technical Proposal: Yes
6	<p>The Proposal submission address is: 3rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar, Pakistan.</p> <p>Proposals must be submitted not later than the following date and time: 31 March, 11:00 am</p>
7	Proposals validity: 90 days after Bid opening
8	<p>Clarifications may be requested not later than five days before the submission date.</p> <p>The address for requesting clarifications is: E-mail: ceo@kpogcl.com.pk cc: tariq.scm@kpogcl.com.pk</p>
9	The format of the Technical Proposal to be submitted is: Form Tech-1, Form Tech 2..
10	Amounts Payable by the PE to the Consultant under the contract to be subject to provincial taxation, KPST etc.
12	Consultants to state cost in the national currency i.e. PKR only.
13	Consultant must submit the original and 02 copies of the Technical Proposal, and the original of the Financial Proposal.



1. PURPOSE

The Department of Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL) invites proposals from Audit Firms (Chartered Accountants) listed as Category “A” on the panel of auditors maintained by the State Bank of Pakistan (www.sbp.org.pk), and having “Firm wide Satisfactory QCR Ratings” as per latest Institute of Chartered accountants of Pakistan (www.icap.org.pk) ratings.

The audit firms will provide Statutory Audit Services of the Financial Statements of KPOGCL for the FY 2019-20 (July 01-19 to June 30, 2020) and for FY 2020-21 & 2021-22.

2. KHYBER PAKHTUNKHWA OIL & GAS COMPANY LIMITED (KPOGCL)

KPOGCL is fully owned by the Government of Khyber Pakhtunkhwa and is also a Provincial holding company, with the aim that it will be run as a corporate entity. KPOGCL was incorporated on 8 February, 2013. KPOGCL is Joint Venture Partner in 06 exploration blocks and operator in Lakki Block. KPOGCL requires services of audit firm for External Statutory Audit of the financial statements for the periods July 01, 2019 to June 30 2020 and for FY 2020-21 & 2021-22.

3. TERMS OF REFERENCE & DELIVERABLES:

The following deliverables are required:

- Statutory Audit of Financial Statements for the FY 2019-20, 2020-21 & 2021-22. along with Corporate Governance compliance report. (Audit report and statement of compliance for the period under audit).
- Management representation letter to the Board of Directors of KPOGCL for the periods under audit.
- Management representation letter to Management of KPOGCL for the periods under audit.



CHECK LIST FOR CONSULTANTS/ FIRMS

NOTE:

1. DOCUMENTARY PROOFS/EVIDENCES ARE REQUIRED WITH TECHNICAL PROPOSAL.

S.No	Mandatory Requirements	Yes	No
1	Tax Registration Certificates along with Proof of being Filer/ Active Tax Payer Status i.e. WHT and GST, NTN etc.		
2	Proof of registration and Filer/ Active Tax Payer with Khyber Pakhtunkhwa Revenue Authority (KPRA) following KPPRA Rule 37 (A).		
3	A certificate/affidavit on Stamp paper indicating that the firm is not blacklisted by any Government/Autonomous Body.		
4	Audit Firms (Chartered Accountants) listed as Category "A" on the panel of auditors maintained by the State Bank of Pakistan (www.sbp.org.pk)		
5	Firm wide Satisfactory QCR Ratings" as per Institute of Chartered Accountants of Pakistan (www.icap.org.pk)		
6	Affidavit from the firm, to the effect, that all the documents, statements and information provided with the proposal are complete, true and correct in all aspects.		



4. LETTER OF INVITATION:

Date: _____

Name _____

Add: _____

Dear Mr./Ms:

1. The *Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)* (hereinafter called “Procuring Entity”) now invites proposals to provide the following consulting services:

_____.

More details on the services are provided in the Terms of Reference.

2. A firm will be selected under **Quality and Cost Based Selection (QCBS)** and procedures described in this RFP, in accordance with the KPPRA Rules 2014.
3. The RFP includes the following documents:
 - a. Letter of Invitation
 - b. Instructions to Consultants
 - c. Terms of Reference
 - d. Technical Proposal - Standard Forms
 - e. Financial Proposal - Standard Forms
4. Please inform us in writing at the following address 3rd Floor, Ali Tower, University Road (Opposite Custom House) Peshawar, Pakistan , upon receipt:
 - (a) that you received the Letter of Invitation; and
 - (b) Whether you will submit a proposal alone or in association.

Yours sincerely,

Usman Ghani Khattak
CEO KPOGCL



5. PROCESS OF HIRING AND PROPOSAL INSTRUCTION

The interested Bidders should be engaged following a Single Stage, Two-Envelopes Procedure for hiring method. The submittals shall be evaluated through a separate technical and financial appraisal with 70% and 30% weight age, respectively.

Financial bids of only the Technically Qualified Bidders shall be opened.

Selection of the firms will strictly be made in accordance with the procedure of **Quality and Cost Based Selection (QCBS)** method.

Fax, email and non-registered delivery by post mail proposal shall not be considered.

Bids submitted must include bidder's covering letter on its letterhead containing

- i. Project title/subject: _____
- ii. Bidder's name: _____
- iii. Name of authorized person: _____
- iv. Bidder E mail/Cell No. (phone, fax): _____
- v. Name and address of bidder and authorized person

One original and two copies of the Technical proposal are to be submitted in a sealed envelope marked "TECHNICAL BID" with the bidder name and address clearly written.

FINANCIAL PROPOSAL must be submitted in sealed envelope. Bidder must clearly mark outside of the envelope as "FINANCIAL BID" along with the bidder name and seal it properly.

Quality Assurance Guidelines

The service shall be the best quality for their respective purposes and shall be free from all defects, latent or otherwise. Any portion of the service found defective or unsuitable shall be promptly removed, replaced or corrected by Consultant without additional charge to KPOGCL.

Failure by Consultant to meet KPOGCL's quality requirements shall constitute breach of contract and shall entitle KPOGCL to terminate the contract.



6. CONTENTS OF TECHNICAL PROPOSAL

Technical Details			
S/No.	Requirements	Detail (to be filled in by the Audit Firm)	KPOGCL Remarks
1	Number of Statutory Audits of Public Sector Companies in Pakistan in the previous 5 years (a client being audited for the past 5 years will be counted as 1)	Mention in figures & provide evidence	
2	Number of Statutory Audits Of Pakistan Stock Exchange Listed Oil & Gas Companies in Pakistan in the last 5 years (a client being audited for the past 5 years shall be counted as 1)	Mention in figures & provide evidence	
3	Number of Statutory Audits of Oil & Gas Companies in Pakistan in the last 5 years, other than Listed on the PSX (a client being audited for the past 5 years shall be counted as 1 – kindly exclude the clients that have already been accounted for in S/No 2 above)	Mention in figures & provide evidence	
4	Number of Partners/Directors of the Audit Firm in Pakistan	Mention in figures & provide evidence	
5	Number of regular Professional Staff of the Audit Firm in Pakistan	Mention in figures and provide on certificate the total number of regular staff of the firm.	
6	Number of Fully Qualified Chartered Accountants (/ICAP/US CPA/ICAEW) employed by the Audit Firm in Pakistan	Mention in figures and attach CVs.	
Note;			



7. TECHNICAL EVALUATION CRITERIA (TEC)

- 7.1. The Technical Proposal envelope shall not include any financial information. A Technical Proposal containing financial information will be declared non responsive.
- 7.2. Audit Firms (Chartered Accountants) must be listed as Category “A” on the panel of auditors maintained by the State Bank of Pakistan (www.sbp.org.pk). Proposals received from firms not qualifying this criteria will be deemed ineligible.
- 7.3. Audit Firms (Chartered Accountants) must have updated & available “Firm wide satisfactory QCR rating” as per Institute of Chartered Accountants of Pakistan (<http://www.icap.org.pk>). Proposals received from firms not qualifying below mentioned criteria shall be technically disqualified.
- 7.4. The technical evaluation criteria is given in Table 1 (on the next page):

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Technical Proposal Evaluation Criteria				Total Marks = 100	
Sr. No.	Particulars of the Audit Firm	Score	Criteria		Obtained Score
1	Number of Statutory Audits of Public Sector Companies in Pakistan in the previous 5 years (a client being audited for the past 5 years shall be counted as 1 client)*	5	3 and above	05 Marks	
			Below 3	00 Marks	
2	Number of Statutory Audits Of Pakistan Stock Exchange Listed Oil & Gas Companies in Pakistan in the last 5 years (a client being audited for the past 5 years shall be counted as 1 client)*	15	3 or more audits	15 Marks	
			Less than 3 audits	05 Marks	
			No audits	00 Marks	
3	Number of Statutory Audits of Oil & Gas Companies in Pakistan in the last 5 years, other than Listed on the PSX (a client being audited for the past 5 years shall be counted as 1 client)**	10	10 and above	10 Marks	
			5 to 9	05 Marks	
			Below 5	00 Marks	
4	Number of Partners/Directors of the Audit Firm in Pakistan	25	30 and above	25 Marks	
			15 to 29	10 Marks	
			Below to 15	00 Marks	
5	Total regular Professional Staff of the Audit Firm	25	1,000 and above	25 Marks	
			500 to 999	15 Marks	
			Less than 500	00 Marks	
6	Number of Fully Qualified Chartered Accountants (ICAP/US CPA/ICAEW) employed by the Audit Firm in Pakistan	20	50 and above	20 Marks	
			30 to 49	10 Marks	
			Below 30	00 Marks	
Total Technical Marks			100		

Table-1: Technical Evaluation Criteria

* Last 5 years mean FY2014-15, FY 2015-16, FY2016-17, FY 2017-18 & FY2018-19.

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*** Last 5 years mean FY2014-15, FY 2015-16, FY2016-17, FY 2017-18 & FY2018-19. In S/no 3 (Table 1) please do not list the clients that have already been taken into account in S/no. 2 (Table 1).*

Audit Firms fulfilling the technical criteria with at least 70% marks shall be selected for opening of their financial bids.



8. FINANCIAL EVALUATION CRITERIA (FEC)

Financial Evaluation Criteria/ (FEC)

The prices should be inclusive of all taxes and in Pak Rupees (PKR) only.

Table 2: Pricing Schedule

Financial Bid		
S/No	Required	Detail (to be filled in by the Bidders)
1	Name of the Firm: _____	
2	Per Year Lump Sum Price including out of pocket expenses of the Statutory Audit along with the Corporate Governance Compliance report.	Rs.
3	Gross Total Lump Sum Price (F) In _____ Words (Pak Rs.....Only)	

- The rate shall be quoted for one year which shall remain fixed for the FY 2020-21, and 2021-22.
- All fees / rates quoted are inclusive of all Government applicable taxes
- Out of pocket expenses includes expenses related to printing by the firm, travelling of the team, Audit team stay etc. and all other related expenses to be borne by the firm etc.
- All the taxes will be deducted at the time of payment as per government applicable Laws/Rule. Requests for Currency fluctuation adjustments shall not be given.
- In case of WHT Exemption, provide exemption certificate or Government SRO, as the case may be.
- In case of GST/KPST Exemption/percentage differentiation, Provide Certificate or Government SRO, as the case may be.

The lowest evaluated Financial Proposal (FL) will be given the maximum financial score of 100 %. The financial bids will be evaluated as follows for respective bidders.

$$FM = 100 \times FL / F$$

Where:



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FM = Financial Marks

FL = Lowest financial bid

F = Cost of the proposal under consideration

9. SELECTION FOR AWARD

Bidder should be aware that the KPOGCL shall perform a “**Quality and Cost Based System (QCBS)**” and the selection for award shall be made to the bidder whose proposal is most advantageous to the KPOGCL, taking into consideration the Technical factors listed above and the total proposed price across all contract periods.

Final Evaluation Criteria:

$$TM \times 0.7 = TTM$$

$$FM \times 0.3 = TFM$$

$$GT = TTM + TFM$$

Where:

TM : Technical Marks

FM : Financial Marks

TTM : Total Technical Marks

TFM : Total Financial Marks

GT : Grand Total

The bidder scoring the highest Grand total will be offered the contract.

Consultant will submit professionals list, related working experience and completed projects list/details.

10. GENERAL CONDITIONS

10.1 The competing firms should be listed with Sales Tax and Income Tax Authorities.

10.2 Technical and Financial proposals should be submitted at the following address following **KPPRA Rule 37(4)** by time/date, **11:00Am, 31 March, 2020, Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL), 3rd Floor, Ali Towers,**



Opposite Customs House, University Road, Peshawar, Khyber Pakhtunkhwa, Pakistan.

- 10.3 The Technical Proposal shall be placed in a sealed envelope clearly marked “TECHNICAL PROPOSAL” Similarly, the Financial Proposal shall be placed in a sealed envelope clearly marked “FINANCIAL PROPOSAL”. Both the envelopes should be then placed in one large envelope clearly marked “**KPOGCL/RFP/550/2020 having subject “Hiring of Services of Audit Firm (Chartered Accountants) For Statutory Audit of The Financial Statements of Khyber Pakhtunkhwa Oil & Gas Company Limited for the Period FY 2019-20, 2020-21 and 2021-22”** and dropped in a box kept at KPOGCL Head Office. Alternatively, Proposal may also be sent to CEO, KPOGCL by means of courier, Pak Registered Post, by hand etc. so that it reaches before the time/date as per Clause 15.
- 10.4 KPOGCL does not take any responsibility for delayed arrival of the bid.
- 10.5 The DECLARATION BY AN AUTHORIZED SIGNATORY OF THE CONSULTANCY FIRM (ANNEXURE-A) of this RFP should be duly signed and attached with the Technical Proposal Forms.
- 10.6 Any proposal received at KPOGCL Head Office after the deadline for submission shall be returned unopened and not be part of the competitive bid.
- 10.7 The firm/consultant should be registered with **Khyber Pakhtunkhwa Revenue Authority (KPRA) following KPPRA Rule 37(A)**.
- 10.8 Bidders shall bear all costs associated with the preparation and submission of their proposals and contract signing. The KPOGCL is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Bidders or giving any reason.



- 10.9 From the time the Proposals are opened to the time the Contract is awarded, the Bidders should not contact the KPOGCL on any matter related to its Technical and/or Financial Proposal. Any effort by Bidders to influence KPOGCL in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Bidders' Proposal.
- 10.10 Technical Committee of Technical Proposals shall have no access to the Financial Proposals until the Technical evaluation is concluded.
- 10.11 KPOGCL reserves the right to cancel or reject all bids/ proposals at any time prior to its acceptance as per KPPRA Rule 47(1) and evaluation shall be compliance with KPPRA Act and Rules.
- 10.12 All queries must be sent to:
HOD SCM,
Khyber Pakhtunkhwa Oil & Gas Company Limited. (KPOGCL)
3rd Floor, Ali Towers, Opposite Customs House,
University Road, Peshawar,
Khyber Pakhtunkhwa, Pakistan.
E-mail: tariq.scm@kpogcl.com.pk
Cell: +92 333-1518390- 091-9216023
ceo@kpogcl.com.pk,
Cell: +92 0300-9702333

11. CONFLICT OF INTEREST

KPOGCL policy requires that Bidders provide professional, objective, and impartial advice and at all times hold KPOGCL's interest paramount, strictly avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work. Bidders have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of KPOGCL. Failure to disclose said situations may lead to the disqualification of the Bidder or the termination of its Contract. A Bidder (including its Personnel and Sub-Bidders) that has a business or family relationship with a member of the KPOGCL staff who is directly or indirectly involved in any part of the preparation of this Tender document, the selection criteria and the Contract, may not be



awarded the Contract for this assignment, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the appropriate authority within KPOGCL.

12. FRAUD & CORRUPTION

It's KPOGCL's policy to require that Bidders, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, KPOGCL follows the instructions contained in Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules, 2014.

13. PROPOSAL VALIDITY

The proposals shall remain valid for **Ninety (90) Days** after the deadline for submission of Proposals. During this period, Bidder shall maintain the availability of Professional staff nominated in the Proposal. The KPOGCL will make its best effort to complete negotiations, if any within this period. If the need arise; however, the KPOGCL may request Bidders to extend the validity period of their proposals. Bidders who agree to such extension shall confirm in writing that they maintain the availability of the Professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal. Bidders could submit new staff in replacement, which would be considered in the final evaluation for contract award. If the negotiations process is extended between service provider and KPOGCL till the expiry of the bid validity the Consultant is bound to extend the validity to avoid wastage of time of both the parties.

14. ONLY ONE PROPOSAL

The Consultant shall only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. However, this does not limit the participation of the same Sub-Consultant, including individual experts, to more than one proposal.



15. PROPOSALS INSTRUCTIONS

All proposals must be sent to:

Mr. Usman Ghani Khattak
Chief Executive Officer (CEO),
Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)
3rd Floor, Ali Tower, Opposite Custom House,
Main University Road Peshawar,
Khyber Pakhtunkhwa, Pakistan.
E-mail: ceo@kpogcl.com.pk
cc: tariq.scm@kpogcl.com.pk
Cell: +92 0300-9702333
Tel: +92 91-9216283, +92 91-9216029
Fax: +92 91 9216295

Following KPPRA Rule 37(4), Proposals are due at above address not later than **11 am, on 31 March, 2020.**

Pre-Bid Meetings: Pre-Bid Meeting will be held at on **1100 am, on 17 March, 2020** at KPOGCL HO Peshawar.

Note- if Pre-Bid Meeting/ Tender Opening dates falls on public holidays then next working day will be considered.

16. LANGUAGE, PREPARATION OF PROPOSAL

- a. The Proposal and correspondence exchanged by the Bidder/Consultant and the Client shall be written in English language.
- b. In preparing their Proposal, Bidder/Consultant is expected to examine in detail the documents comprising the RFP. Material deficiencies in providing the information requested may result in rejection of a Proposal.

17. TERM OF THE CONTRACT

The qualified firm will be required to provide Audit Services for (03) Three Years (FY 2019-20, 2020-21, 2021-22). Re-appointment each year will be subject to approval of the Board and Members in AGM.



18. TIME FRAME FOR COMMENCEMENT AND COMPLETION

Commencement of Services: The Selected Consultant shall ensure timely completion of Audit Activities to achieve compliance with Companies Act 2017. Re-appointment each year will be subject to approval of the Board and Members in AGM.

19. PROJECT ADMINISTRATION

Coordinator: KPOGCL designates HOD Finance Department or as per direction of higher management as Client's Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving and seek approvals of invoices for payment, and for acceptance of the deliverables from CEO, KPOGCL.

20. CONFIDENTIALITY

1. Any data/assignment provided by the KPOGCL or which the Bidder/Consultant or its employees have access to, or which they acquire directly or indirectly under this Tender or during the performance of this Tender, shall be deemed Confidential Information. Duplication or disclosure of such Confidential Information by Bidder/Consultant or any one claiming through it without the prior written consent of the KPOGCL is strictly prohibited. All Confidential Information shall be the sole property of the KPOGCL. The Bidder/Consultant hereby agrees not to disclose said data, information, and any interpretations thereof, or data/assignment derivative there from or any information relating to KPOGCL facilities, installations and operations etc. to unauthorized parties or person. The obligations under these provisions shall survive the termination or expiry of the Contract.
2. The Bidder/Consultant further undertakes that it shall not, except with the prior written consent of the KPOGCL:
 - a. Make any reference publicly, whether to the press or in books, brochures, internal publications, publicity material, magazines and periodicals or by advertisement through radio, television or films or by any other medium relating to:



- i. The Contract or its terms and conditions,
 - ii. The nature or extent of Services carried out by the Consultant,
 - iii. The method, materials, or equipment used and personnel employed, or
 - iv. Any other KPOGCL information in the possession of the Consultant.
- b. Disclose or convey any of the matters or information referred to in (i) above to any employees of the Bidder/Consultant not directly concerned with the Contract.

21. DISPUTE RESOLUTION

- a) Any and every dispute, difference or question which may arise between the parties out of this agreement or relating to means, operation of this agreement or the breach thereof shall be first settled by the parties by an attempt at amicably settling the dispute through mutual negotiations. In case the disputes, differences or questions cannot be settled amicably or satisfactorily by correspondence or by mutual discussion within 15 days after receipt by one party of the other party's request for amicable settlement, it shall be referred to a CEDR (Centre for Dispute Resolution) or any other accredited/trained Mediator.
- b) In case the mediation fails the dispute shall be referred to Arbitration in accordance with the Arbitration Act 1940. Arbitration proceedings shall be held at Peshawar and arbitration award shall be final and binding on the parties.
- c) In case court proceedings are to be commenced over any issue/dispute arising out of or in relation with this contract, courts at Peshawar, Khyber Pakhtunkhwa have the exclusive jurisdiction.

22. CLARIFICATION OF ITEMS CONTAINED IN THIS RFP DOCUMENT

The Proposal as well as all related correspondence exchanged by the Bidders and the KPOGCL shall be written in English.

Clarifications may be requested not later than 05 days before the submission date.



At any time before the submission of Proposals, the KPOGCL may amend the RFP by issuing an addendum/corrigendum in writing or by standard print media. The addendum shall be sent to all Consultants and will be binding on them. Consultants shall acknowledge receipt of all amendments. KPOGCL may allow Consultants reasonable time in which to take the amendments into account in their Proposals. However, depending upon the nature of amendments, KPOGCL may or may not, extend the deadline for the submission of Proposal.

23. RESPONSIBILITIES OF CONSULTANT

The complete Statutory Audit for FY 2019-20, 2020-21, 2021-22 is the sole responsibility of the consultant and timely completion. The Government of Khyber Pakhtunkhwa through the KPOGCL shall interact with the consultant. Chief Executive Officer (CEO), KPOGCL shall be the focal person. He may nominate other person(s) on need basis by providing all contact information to the consultant focal person as per the contract. The Consultant firm should give the declaration as per (**Annexure–A**) by the person responsible and authorized by the consultant firm in this behalf on Firm's Letter head.

24. NO OBLIGATION

This request for proposal does not obligate the KPOGCL to award a contract or complete the process, and the Department reserves the right to cancel the solicitation if it is considered to be in its best interest. The KPOGCL further reserves right to reject one or all proposals before opening of bids, extend any deadlines or require for additional information without assigning any reason whatsoever.

25. DISCLAIMER BY KPOGCL

This Disclaimer is pertinent to this Document for potential stakeholders.

The information forecast analysis, assumptions and opinions contained herein have been compiled or arrived at solely based on information obtained from publically available information. Such information has not been independently verified and no guarantee, representation or warranty, expressed or implied is made as to its accuracy, completeness or

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correctness. Nothing contained in this Document is, or shall be relied upon as, a promise or representation by KPOGCL. All such information is subject to change without notice and such changes could be due to unforeseen circumstances. This Document is for information purposes only and does not purport to be a complete description of the subject matter referenced to herein.

Any estimate, projection, opinion, forecast, analysis and valuation contained in this Information & Document involves significant elements of subjective judgment and analysis, which may or may not be correct. No representation is made that any estimate, projection or forecast will be achieved. The actual future events may vary significantly from the estimates, projections, forecasts or valuation and each estimate, projection, forecast or valuation is based on a number of assumptions and is subject to matters which are outside the control of KPOGCL.

Accordingly, KPOGCL shall not be liable for any loss or damage whatsoever arising as a result of any person acting or refraining from acting in reliance on any information, forecast analysis and opinion contained herein.

The recipients of this Information & Documents are expected to carry out their own independent evaluations on the transaction contemplated herein taking into consideration macro-economic variables and other relevant conditions. Further, the recipients of this Information & Document are advised to obtain independent tax, legal, accounting & alike opinions prior to making any decision.



ANNEXURE- A

Declaration by an authorized signatory of the Bidder/firm

I (Name)_____

(Designation)_____

(Firm's Name)_____

1. I am an authorized signatory of the Bidding Firm, mentioned in the Technical and Financial proposal and above, I attest that I am competent to sign this declaration and execute this Tender document;
2. I have carefully read and understood all the terms and conditions of the Tender document and undertake to abide to them;
3. The information/documents furnished along with the Technical & Financial Proposals are true and authentic to the best of my knowledge and belief. I/we / are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of this bid at any stage besides liabilities towards prosecution under appropriate law.
4. I/we understand that Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL) may require further information and we will duly provide that information in the time stipulated by KPOGCL, and that any non-supply of such information would lead to rejection of this bid at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Full name:_____

Date: _____

Seal:_____

NOTE: Please attach the above DECLARATION BY AN AUTHORIZED SIGNATORY OF THE FIRM to the Technical Proposal of this Tender document.



FORM TECH-1. TECHNICAL PROPOSAL SUBMISSION FORM

[Location, Date]

To: **Khyber Pakhtunkhwa Oil & Gas Company Limited. (KPOGCL)**
3rd Floor, Ali Towers, Opposite Customs House, University Road,
Peshawar, Khyber Pakhtunkhwa, Pakistan.

Dear Sirs:

We, the undersigned, offer to provide the consulting services for **Statutory Audit of the Financial Statements of Khyber Pakhtunkhwa Oil & Gas Company Limited for The Period FY 2019-20, 2020-21, 2021-22** in accordance with your Request for Proposal dated: _____ and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

We are submitting our Proposal in association with: _____

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the period of validity of the Proposal, i.e., before the date indicated in the Data Sheet, we undertake to negotiate on the basis of the proposed staff. our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [In full and initials] ' _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____



Form TECH-2. Consultant's Organization

Consultant's Organization

Provide here a brief description of the background and organization of your firm/entity and each associate for this assignment.



KHYBER PAKHTUNKHWA OIL AND GAS COMPANY LIMITED

(KPOGCL)

(KP Government Fully Owned & Provincial Holding Company)

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In relentless pursuit for Energy Security of Pakistan

