

**KHYBER PAKHTUNKHWA OIL AND GAS COMPANY LIMITED**

**(KPOGCL)**

**(KP Government Fully Owned & Provincial Holding Company)**

**3rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar, Pakistan**

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**In relentless pursuit for Energy Security of Pakistan**



# **BIDDING DOCUMENTS**

## **Procurement of Core i7 Laptop**

**(Quantity 05)**

**Tender NO. KPOGCL/TENDER/561/2021**

**Bid Submission Time/Date: 1100hrs, 15 June, 2021**

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## 1. PURPOSE OF TENDER

KPOGCL need a Laptop Core i7 from Registered Firm, specifications is mentioned as Annex-A.

## 2. TYPE OF TENDER OPEN COMPETITIVE BIDDING

The interested Bidders shall be engaged following KPPRA Rule 6(2)(a) a Single Stage, One Envelope Procedure for selection.

## 3. MANDATORY REQUIREMENTS

**Table 1: Checklist for Bidders**

S.No.	Descriptions	Mandatory
1	Tax Certificates i.e GST, NTN.	
2	Filer/ Tax Payer.	
3	The bidder shall submit an affidavit on stamp paper that it has never been blacklisted	
4	The firm must be authorized dealer/Distributor/Partner/Sub dealer/Reseller of concerned brand.	

**Note-** All mandatory documents/evidences MUST be submitted with the Bid. Failure to fulfill any of the above condition will disqualify the bidder from the Evaluation process. No document will be accepted after Bid submission Date & Time.

## 4. GENERAL CONDITION

- The quoted Prices are to be inclusive of all taxes levied by the Government.. PLEASE ENSURE COMPLETION OF "ANNEX-A" AS PER THE GIVEN FORMAT.
- The firm should be registered with FBR having income tax and sales tax certificates. The firm should be on active tax payer list, as per KPPRA Rule 8(3) (b).
- Technical Department of KPOGCL will evaluate/verify the product, on their confirmation payment shall be process.
- Defective and substandard Laptop will not be accepted and returned to the suppliers for replacement with new and same specifications.
- Item(s) are required on immediate basis (Not later than 15 days) after issuance of Purchase Order.

- f) Interested firm should have regular place of business, telephone number, email address and must provide proof of their existence in the particular business.
- g) KPOGCL have the right to increase or decrease the tender item.
- h) The procuring entity may reject one or all such Bid, which are vague (In terms of Financial Quote) or does not adhere to these instructions.
- i) The procuring entity may go for re-bidding in case the Bid does not satisfy its professional requirements.
- j) If bid submission date falls on public holidays, next consecutive day will be considered for bid submission.
- k) KPOGCL reserves the right to cancel or reject all bids at any time prior to its acceptance as per KPPRA Rule 47(1).
- l) Government taxes (GST/WHT) will be deducted at the time of payment as per Government prescribed rates.
- m) One bidder should quote only one brand.
- n) The tendering Process shall be according to KPPRA Act 2012 & KPPRA Rule 2014.
- o) Offers are liable to be rejected if: -
  - i. There is any deviation from any instruction.
  - ii. Offers are found conditional or incomplete in any respect.
  - iii. Multiple rates are quoted against one item or overwriting /Erasing in prices.
- p) Technical Specifications and basic features of tendered items is at **Annex A**.
- q) KPOGCL does not take any responsibility for delayed arrival of the bid.
- r) Any Bid received at KPOGCL's Head Office after the deadline for submission shall be returned unopened and not be part of the competitive bid.

## **5. BID SECURITY (EARNST MONEY)**

The Contractor shall furnish the Bid Security (Earnest Money) as under:

- I. For an amount equivalent to 02% of the total bid.
- II. Amount should be in Pak Rupees;
- III. In the form of Call Deposit Receipt,
- IV. In the name of the **CEO KPOGCL**.

## 6. FOR ANY CLARIFICATION OR INFORMATION PLEASE CALL OR EMAIL

The last date for submitting queries/ clarifications is 08 June, 2021 and send to below address.

**Mr. Tariq Saeed Awan**

(HOD SCM Department)

Cell: +92 3331518390

Email: tariq.scm@kpogcl.com.pk

Phone: +92-91-9216283

Fax: +92-91-9216295.

## 7. SUBMISSION OF BIDS

*All Bids must be sent at the following address:*

**Mr. USMAN GHANI KHATTAK**

**Chief Executive Officer,**

**Head Office Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)**

3rd Floor, Ali Towers, Opposite Customs House, University Road, Peshawar, Khyber Pakhtunkhwa, Pakistan.

Phone: +92-91-9216284

Bids are due at above address not later than **11:00 AM, on 15-June, 2021.**

Opening of Bid on 11:30 AM, on 15-June, 2021.

## 8. BID VALIDITY

The Bid shall remain valid for **Ninety (90)** days after the deadline for submission of Bid. If need arises, as per KPPRA Rule 2014, KPOGCL may request Bidders to extend the validity period of their Bid. Bidders who agree to such extension shall confirm in writing.

## ANNEXURE- A

Serial No.	Item	Description	Technical Specification Fulfilled		Quantity	Unit Price With Out Taxes	Unit Price With Taxes	Total Price with Taxes
			Yes	No				
1	Laptop Core i7 HP or Equivalent	<b>PROCESSOR:</b> Intel® Core™ i7-1165G7 (up to 4.7 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 4 cores)			05			
		<b>DISPLAY:</b> 14"						
		<b>OPERATING SYSTEM:</b> Windows 10 Pro updated version with Backup CD						
		<b>RAM:</b> 16 GB DDR4-3200 MHz RAM (2 x 8 GB						
		<b>Storage:</b> 512 GB PCIe® NVMe™ M.2 SSD						
		<b>Connectivity:</b> Intel® Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi® and Bluetooth® 5 combo/Realtek 10/100/1000 GbE NIC						
		<b>Ports/Slot:</b> 1) USB 3.1 Gen 2 Type-C port (Power delivery, DisplayPort 1.2). 2) USB 3.1 Gen 1 port (1 charging; 1 powered port). 3) HDMI 1.4b (cable sold separately) RJ-45/Ethernet port. 4) Headphone/microphone combo jack. 5) AC power input port. 6) MicroSD (supports SD, SDHC, and SDXC). 7) Docking connector. 8) Keyboard: DuraKeys and backlight						

<b>GRAPHICS CARD:</b> Integrated: Intel® Iris® Xe Graphics		
<b>BATTERY TYPE:</b> HP Long Life 3-cell, 45 Wh Li-ion		
<b>Official Warranty of Laptop &amp; Battery:</b> Official Warranty of Laptop & Battery: 03 Years manufacturer backed Warranty, Parts & Replacement warranty. ( Vendor shall be responsible)		
<b>Weight:</b> : Starting at 3.03 lb (non-touch)		

Note:

- 1- In case of WHT Exemption, provide certificate or Government SRO, as the case may be.
- 2- In case of GST Exemption/percentage differentiation, Provide Certificate or Government SRO, as the case may be.
- 3- Total Price means Price of items including all taxes & all charges incurred till delivery to HQ, KPOGCL office.
- 4- The Product should be Completely genuine, brand new, unused, and non-refurbished, and not through grey channel.