

Organization Name	Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)
Subject	Hiring Services of Vehicles on Rental Basis for KPOGCL Lakki Base Camp
Address for Depositing & Opening of Tender No: KPOGCL/ Tender /525/2018	H.O. KPOGCL, 3 rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar.
Tel No.	+92 91 – 9216283 0300 500 1038, 0333 538 0240 (SMS), 0333 1518390
Fax No.	+92 91 – 9216295
Tender No	KPOGCL/Tender/525/2018
Procedure	Single Stage, Single Envelope
Terms & Conditions	<ol style="list-style-type: none"> 1. Quotations must be submitted in single envelope clearly marked on the top in bold COMMERCIAL OFFER beneath that Tender No. 525/2018 and Bidders Name, Address, Phone, Fax & Email. 2. Commercial Offer should indicate price of quoted Items and must be conform to the terms and conditions of the Tender. Original bank draft of 2% bid security must be attached with Commercial Offer. 3. The quoted Prices are to be inclusive of all taxes levied by the Governments on FOR basis. PST& WHT must be mentioned separately as per Annex-B. PLEASE ENSURE COMPLETION OF ANNEX-B AS PER THE GIVEN FORMAT. 4. The firm should be registered with FBR having income tax and sales tax certificates. The firm should be on active tax payer list, as per KPPRA Rule 8(3) (b). 5. Quoted rates/price shall remain valid for a period of minimum 90 days. 6. Item(s) are required within delivery period of 20 calendar days from issuance of Purchase Order. However, the delivery period should be factual as no extension will be subsequently granted except under extreme / un-avoidable circumstances. Any delay beyond 20 days shall result in encashing of the 2% Bid Security. 7. The quotations must be in original and are to reach at H.O. KPOGCL, 3rd Floor, Ali Tower, Opposite Custom House, University Road, Peshawar by 04:00pm on 21-March-2018. No quotation will be accepted in photocopy, through Fax or e-mail and or after due date and time. 8. KPOGCL reserves the right to cancel or rejected all bids/ proposals at any time prior to its acceptance as per KPPRA Rule 47(1).

9. Government taxes (GST/WHT) will be deducted at the time of payment as per Government prescribed rates.
10. Offers are liable to be rejected if: -
 - a) There is any deviation from any instruction.
 - b) Offers are found conditional or incomplete in any respect.
 - c) Multiple rates are quoted against one item or overwriting /Erasing in prices.
 - d) If the amount of the Bid Bond is less than 2% of the quoted value (Quoted value means the amount for total Quantity) the offer will be rejected.
11. Payment and acceptance of tendered items will be made after Inspection and evaluation by the Technical Evaluation Committee as per KPPRA Rule 39(1).
12. All terms and conditions by the supplier must be specified clearly.
13. The quantity of items may increase or decrease depending upon circumstances.
14. Documentary Proof must be provided as per Annex-A to these bidding documents.
15. Amount Quoted should be inclusive of all taxes along with transportation charges at Head Office KPOGCL, University road, Peshawar
16. Payment and acceptance of tendered items will be made after inspection by the technical expert team of KPOGCL.
17. Rental company must provide the photocopy of valid vehicle registration, duly attested by excise and registration department.
18. If vehicle does not report on duty, the amount of that day will be deducted from monthly bill of the hired vehicle.
19. KPOGCL will not pay rent in advance to the firm/agency. Rent will be paid on monthly basis, depending on number of days for which duty performed.
20. The lowest bidder will provide all insured tendered vehicles. In case of accident all losses will be borne by the rental company and immediate arrangements for replacement of accidented vehicle will

be ensured by the company.

21. Lowest bidder will establish a workshop for maintenance/ repair of all types of breakdowns as per the location intimated by KPOGCL.
22. The rental company will be responsible to ensure that the vehicles provided to KPOGCL are fully maintained and are physically in absolute perfect condition for travelling in the field area as required by KPOGCL. However, in an event that a vehicles breaks down, the rental company will arrange for its immediate replacement without delays within least possible time.
23. The driver must have valid driving license and NIC with 3 years relavent experience. The lowest bidder will deposit the photocopy of valid driving license and NIC to be kept as record with KPOGCL to avoid any unforseen.
24. Contractor shall be responsible for violation of traffic rules and misconduct of the drivers. KPOGCL shall have the right to demand replacement of a driver in case of misconduct or repeated violation of traffic rules.
25. The KPOGCL reserves the right to award Contract to multiple agencies for the Vehicles found to be lowest in value.
26. In the event of maximum Vehicles being quoted lowest by a single bidder, the KPOGCL at its discretion may request the lowest bidder to match the rate for remaining items at a price quoted lowest by other bidders.
27. KPOGCL reserves the right to Demand for desired vehicles at any stage in mentioned period.
28. The age of the driver must be between 25 to 40 years.
29. Food and accomodation facilities to the driver will be provided by KPOGCL, furthermore refueling of the vehicles will also be the responsiblility of KPOGCL
30. The duty period for the vehicles will be from 15 Feb 2017 to 14 Feb 2018.
31. The rental company will be responsible for the behavior, health and actions of the driver and will be responsible to provide immediate replacement in case of complaint made by KPOGCL.

	<p>32. Final selection of Vehicle will be made on the basis of physical inspection of the vehicles offered on rental basis by KPOGCL.</p> <p>33. Lowest evaluated bidder will be selected on the basis of model/type, appearance, monthly rent of the Vehicles.</p> <p>34. Technical specifications and basic features of tendered item is at Annex B.</p>
Advertisement Date	03-March-2018.
Pre-Bid Meeting	13-March-2018 at 03:00 pm .
Bid Closing Date	21-March-2018.
Bid Closing Time	04:00 pm
Bid Opening Date	21-March-2018.
Bid Opening Time	04:30 pm
Bid Security	2% of bid amount
Document Cost	Free to download from KPOGCL website.
Remarks	For any questions, please send email to: tariq.scm@kpoqcl.com.pk

ANNEX-A

S.N	Documents must be attached with Financial Bid
1	Offices in Pakistan
2	Similar projects (Firm's similar projects of same scope undertaken in Pakistan – Documentary proof/evidence required)
3	Firm in operations (Certificate of incorporation/registration under the laws of Pakistan – Documentary proof/evidence required)
4	Taxes Certificates (details must be attached)
5	Attested Registration, Insurance documents of tendered vehicles & valid driving licence (Attach Photocopies)
6	Driver full information including experience, age, physical category eye sight report his behavior for last three years.

A	B	C	D	E	F		G		H	
Sr. No	Vehicles	Specification	Qty	Duration	Rate per vehicle (Exclusive of all taxes)		Rate per vehicle (inclusive of all taxes)		Total Rate per vehicle (inclusive of all taxes) (DxG)	
					1 Month Rate	6 Months Rate	1 Month Rate	6 Months Rate	1 Month Rate	6 Months Rate
1	Double Cabin Hilux4x4	Brand: Toyota/Mitsubashi/Suzuki or Equivalent Model: 1998 upto 2002	15	06 months						
2	Coaster 32 Seater	Brand: Hino/Toyota or Equivalent Model: 1998 upto 2002	05	06 months						
3	Dozer for Paving of Field	Brand: Caterpillar, komatsu or Equivalent Model: D8, D85R or equivalent, Blade 13-14ft & Ripper detachable	04	06 months						
4	Ambulance 4x4	Brand: Toyota/Mitsubishi/Suzuki or Equivalent Model: 1998 upto 2002 installed 01xStratures, 02xOxygen Cylinder Equiped, AC, Fire Extinghisher, First Aid Kit, BP apparetus, instrument tray along with modern life saving facilities.	02	06 months						
5	Crane	Brand: Caterpillar,Komatsu, Tadano or Equivalent, Model: 95 upto 2000 -20 Ton	01	06 months						
6	Excavator	Brand: Hitachi, Samung, Volvo or Equivalent	04	06 months						

		Model: 2000 and above Pocket 2 to 4 ft, Jack hammer, NO. 120								
7	Total									
8	WHT (4.5%)	Deduction (4.5%) from other than company	0.045	(H7)x0.045						
9	WHT (4%)	Deduction (4.0%) from company	0.04	(H7)x0.04						
10	GST (17%)	Deduction (1/5 of 17%)	1/5 of 17%	(H7)x1/5 of 17%						
11	Net Payment By Cross Cheque			Row (3-4/5-6)						
12	Bid Bond(2%)		.02	(H7)x0.02						
13	Bid Bond Deposited									

Note:

- 1 In case of WHT Exemption, provide certificate or Government SRO, as the case may be.
- 2 In case of GST Exemption/percentage differentiation, Provide Certificate or Government SRO, as the case may be.