



KHYBER PAKHTUNKHWA OIL & GAS COMPANY LIMITED **(KPOGCL)**

3rd Floor Ali Tower Opp. Custom House University Road, Peshawar, Pakistan

Tel:-+92 91-9216283, +92 91-9216023 Fax:- +92 91-9216295

E-mail: info@kpogcl.com.pk Web: www.kpogcl.com.pk

Form No. _____ /2022-2023

VENDOR REGISTRATION FORM

I / We seek to register with KPOGCL as a supplier of:

GOODS

WORKS & SERVICES

Please complete in full – Type or print in ink

| SECTION 1: FIRM DETAILS AND GENERAL INFORMATION | | |
|---|--|---|
| 1 | Name of Firm | |
| 2 | Address | |
| 3 | Telephone Number | |
| 4 | Fax Numbers | |
| 5 | Email | |
| 6 | Website | |
| 7 | Firm Registration Certificate (Attach Copy) | Yes <input type="checkbox"/> Number: _____, No <input type="checkbox"/> |
| 8 | NTN Certificate (Attach Copy) | Yes <input type="checkbox"/> Number: _____, No <input type="checkbox"/> |
| 9 | GST Certificate (Attach Copy) | Yes <input type="checkbox"/> Number: _____, No <input type="checkbox"/> |
| 10 | KPST Certificate (Attach Copy) | Yes <input type="checkbox"/> Number: _____, No <input type="checkbox"/> |
| 11 | Date Firm was established. (Min 3 Years Required) | |

| | | |
|----|--|---|
| 12 | Gross Annual Sales for Last 3 years | 1. Year _____ Sales _____ (PKR) 2. Year _____ Sales _____ (PKR) 3. Year _____ Sales _____ (PKR) |
| 13 | Previous experience | 1. _____ 2. _____ 3. _____ |
| 14 | Firm Legal Structure | Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Concern <input type="checkbox"/> |
| 15 | Type of Business | Retailer <input type="checkbox"/> Wholesaler <input type="checkbox"/> Manufacturer <input type="checkbox"/> Franchise / authorize agent <input type="checkbox"/> Works/ Construction <input type="checkbox"/> Other (please specify) <input type="checkbox"/> _____ |
| 16 | Details of Goods & Services offered by your Firm | 1. _____ 5. _____ 2. _____ 6. _____ 3. _____ 7. _____ 4. _____ 8. _____ |

| SECTION 2 : DETAILS OF FIRM REPRESENTATIVE (Direct Contact) | | |
|--|------------------|--|
| 1 | Name | |
| 2 | Designation | |
| 3 | Address | |
| 4 | Land Line Number | |
| 5 | Mobile Number | |
| 6 | Email Address | |

| | | |
|---|----------------------|--|
| 7 | CNIC (Attach Copy) | |
| 8 | Other details if any | |

| SECTION 3 : DETAILS OF FIRM REPRESENTATIVE (Alternative) | | |
|---|----------------------|--|
| 1 | Name | |
| 2 | Designation | |
| 3 | Address | |
| 4 | Land Line Number | |
| 5 | Mobile Number | |
| 6 | Email Address | |
| 7 | CNIC (Attach Copy) | |
| 8 | Other details if any | |

| SECTION 4: BANKING INFORMATION | | |
|--------------------------------|------------------|--|
| 1 | Bank Name | |
| 2 | Branch Address | |
| 3 | Beneficiary Name | |
| 4 | Account Currency | |

| | | |
|---|----------------|--|
| 5 | Branch Code | |
| 6 | Account Number | |
| <i>As per KPOGCL policy, above banking details will be kept highly secret</i> | | |

| SECTION 5: CERTIFICATION | |
|--|--------------------|
| <p>I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:</p> | |
| Name: _____ | Designation: _____ |
| Signature: _____ | Date: _____ |