



KHYBER PAKHTUNKHWA OIL & GAS COMPANY LIMITED
VACANCY ANNOUNCEMENT FOR CHIEF FINANCIAL OFFICER
(CFO)



Chief Financial Officer (CFO)

Reports to the CEO

JOB ROLE

The role of Chief Financial Officer is to ensure that the company's financial operations are sound and aligned with the company's overall strategy and goals.

Key Responsibilities:

The main responsibilities of the CFO include:

1. Developing and implementing the company's financial strategy, including managing financial risks, identifying growth opportunities, and ensuring the company is financially sound.
2. Overseeing the preparation of the company's financial reports, including balance sheets, income statements, and cash flow statements, and ensuring that they are accurate, timely, and compliant with relevant regulations.
3. Overseeing the Joint Venture Operations to ensure compliance with PCAs and relevant rules, AFEs and the JV budgets approved in the operating committee meetings.
4. Developing the company's annual budget and long-term financial forecasts, and ensuring that the company operates within budgetary constraints.
5. Managing the company's capital structure, including raising capital, managing debt, and making investment decisions that maximize shareholder value.
6. Identifying and managing financial risks, including market risk, credit risk, and operational risk, and developing risk mitigation strategies.
7. Ensuring that the company's accounting practices and financial controls are robust and compliant with relevant regulations and standards.
8. Managing the company's tax strategy, including identifying tax planning opportunities and ensuring compliance with relevant tax laws and regulations.
9. Managing the company's cash flow and liquidity, including overseeing the management of the company's cash reserves and short-term investments.
10. Leading the finance team and ensuring that they operate effectively and deliver high-quality financial services to the company.
11. Ensure confidentiality of the official data/information and ensure this down the line.

COMPETENCIES:

Financial acumen: Strong knowledge of accounting principles, financial analysis, and financial management.

Strategic thinking: The ability to think strategically and align the company's financial strategy with its overall business objectives and goals.

Leadership: The ability to lead and manage a finance team, providing direction, coaching, and support to ensure that the team operates effectively and delivers high-quality financial services to the company.

Business acumen: A strong understanding of the oil exploration industry and the ability to align financial initiatives with the company's business goals.

Risk management: The ability to identify and manage financial risks, including market risk, credit risk, and operational risk.

Analytical skills: The ability to analyze financial data and metrics to identify trends and make data-driven decisions.

JOB SPECIFICATION:

A member of a recognized body of professional accountants with at least five (05) years relevant experience; or a person holding a master degree in finance from a university recognized by the Higher Education Commission with at least ten (10) years relevant experience.

- Maximum Age Limit: 55 Years.