

KHYBER PAKHTUNKHWA OIL AND GAS COMPANY LIMITED

(KPOGCL)

(KP Government Fully Owned & Provincial Holding Company)

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In relentless pursuit for Energy Security of Pakistan

**“TENDER FOR THE PROCUREMENT OF
LAPTOPS QTY 5”**



Tender NO. KPOGCL/TENDER/579/2026

Bid Submission Time/Date: 1100hrs, 07, July 2026

Bid Opening Time/Date: 1130hrs, 07, July 2026

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1. PURPOSE OF TENDER

KPOGCL a public sector company invite bids from Income Tax & GST registered firms/companies who are on the active Tax Payer list (ATL) for General Sale Tax & income tax of FBR, for the provision of 05x laptops. All interested and eligible bidders are requested to go through complete tender document and provide the required information and documents with their proposal through E-Pak Acquisition & Disposal System (EPADs) and KPOGCL Odoo (ERP).

2. TYPE OF TENDER OPEN COMPETITIVE BIDDING

The interested Bidders shall be engaged following KPPRA Rule 6(2)(a) Single Stage, One Envelope Procedure for selection and KPPRA Rule 11 (1) for Purchases up to Rs. 05 million shall be posted on the procuring entity's website and Authority's website.

3. MANDATORY REQUIREMENTS

Table 1: Checklist for Bidders

S.No.	Descriptions	Criteria
1	Proof of being Active/filer Taxpayer (GST and NTN) with Tax Authority/FBR	Mandatory
2	The bidder shall submit an affidavit that it has never been blacklisted	Mandatory
3	The supplier or company must have OEM Direct Authorization/Authorized Reseller of the concerned brand. (Attach Proof)	Mandatory
4	Minimum experience of 05 years in supply of Laptops to offices / companies / organizations. (Attached Proof of Experience)	Mandatory
5	Warranty Certificate: as per Manufacturer warranty along with card.	Mandatory

Note- All mandatory documents/evidences MUST be submitted with the Bid.

4. GENERAL CONDITION

- a) All procedure, evaluations shall be according to KPPRA Act 2012 & Rules 2014.
- b) Required Bidders Company/Business Profile.
- c) Interested Bidder should have regular office/place of business, telephone number, email address and must provide proof of their existence in the particular business, for not less than five years and proof of legal business.
- d) Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.

- e) Delivery Time: Delivery, Installation and commissioning time shall be within 2-4 Weeks.
- f) Vender ensure that the delivered laptops shall be brand new including all necessary accessories, otherwise laptops shall not be accepted.
- g) Any defective item(s) shall be replaced by the vendor during the Inspection of laptop, free of cost, within two-week's time. In case of failure to supply the specific item, KPOGCL shall cancel the purchase order and bid security or performance guarantee or both shall be forfeited.
- h) Any defect arises during the warranty period, the vendor shall replace or rectify and fix the defect, free of cost within two weeks' time. In case of failure, KPOGCL will forfeit performance guarantee.
- i) The procuring entity may reject one or all such Bid, which are vague (In terms of Financial Quote) or does not adhere to these instructions.
- j) The procuring entity may go for re-bidding in case the Bid does not satisfy its professional requirements.
- k) If bid submission date falls on public holidays, next consecutive day will be considered for bid submission.
- l) Bidders should quote item as per Annex-A otherwise his/her bid will not be accepted.
- m) KPOGCL reserves the right to cancel or reject all bids at any time prior to its acceptance as per KPPRA Rule 47(1).
- n) Government taxes will be deducted at the time of payment as per Government prescribed Laws/Rules.
- o) Bids are liable to be rejected if: -
 - i. There is any deviation from any instruction.
 - ii. Bids are found conditional or incomplete in any respect.
 - iii. Multiple rates are quoted against one item or overwriting /Erasing in prices.
- p) Technical Specifications and basic features of tendered items are as per Annex A.
- q) A material deviation or reservation is one which affects the scope, quality or performance of the Goods/ Services or limits the Procuring Agency's rights or the Contractor's obligations under the Contract.

5. BID SECURITY (EARNST MONEY)

The Bidder shall furnish the Bid Security (Earnest Money) as under:

- I. For an amount equivalent to 2% of the total bid.
- II. Amount should be in Pak Rupees;
- III. As a part of bid envelope, failing which will cause rejection of bid.
- IV. In the form of Call Deposit Receipt (CDR),
- V. In the name of the **Khyber Pakhtunkhwa Oil & Gas Company Limited (KPOGCL)**.

6. FOR ANY CLARIFICATION OR INFORMATION PLEASE CALL OR EMAIL

The last date for submitting queries/ clarifications is **29, June 2026** and send to below address.

Mr. Muhammad Fayyaz (HOD Procurement Department)

Email: muhammad.fayyaz@kpogcl.com.pk

Phone: +92-91-9216283-023 Fax: +92-91-9216295.

7. SUBMISSION OF BIDS

All Bids must be sent at the following Links:

All Firms should submit their proposals on both the following links. Submitting a proposal through one link may result in disqualification.

EPADS: <https://eprocure.gov.pk/#/auth/login>

Odo ERP: <https://kpogcl.ovextech.com/web/login?redirect=%2Ftender%3F>

Bids are due at above links not later than **11:00 AM**, on **07, July 2026**. Opening of Tender will be **11:30 AM**, on **07, July 2026**.

8. FRAUD & CORRUPTION

KPOGCL's policy requires the Bidder to observe the highest standard of ethics during the procurement and execution of the contract. In pursuit of this policy, KPOGCL follows the instructions contained in Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules, 2014.

9. BID VALIDITY

The Bid shall remain valid for **Ninety (90)** days after the deadline for submission of Bid. If need arises, KPOGCL may request Bidders to extend the validity period of their Bid. Bidders who agree to such extension shall confirm in writing.

10. PERFORMANCE GURRANTEE

Successful bidder is required to deposit Ten percent 10% of total contract/P.O value as Performance Guarantee in the form of Bank Guarantee issued by a scheduled bank of Pakistan

in favor of “Khyber Pakhtunkhwa Oil & Gas Company Limited” before the signing of contract agreement/Purchase Order.

Costing Table								
Sr .No.	Specification	Qty	Brand Name	compliance	Non-compliance	Higher if any	Unit Price with taxes	Total price with taxes
1	Make/Model: Preferable HP Probook (or equivalent)	05						
	Processor: Intel Core ultra 5 125U (12 Cores, up to 4.8 GHz)							
	RAM: 8GB DDR5							
	Storage: 512GB SSD (PCIe 4.0 NVMe)							
	Graphics: Intel Integrated Graphics							
	Display: 16" WUXGA IPS (1920x1200), Anti-glare, 300 nits							
	Connectivity: Wi-Fi 6E, Bluetooth 5.3, LAN							
	Ports: USB-A, USB-C (Thunderbolt 4), HDMI 2.1							
	Camera: 1080p FHD camera							
	Security: Fingerprint Reader							
	Dos Operating System: Windows 11 pro with license key							
	Key Board: Spill-resistant, backlit keyboard with numeric keypad							
	Laptop Bag							
	Warranty: Official Local Warranty as per manufacturer (Minimum 01 Year Warranty along with warranty card)							
Total with Taxes								

Note:

1. All fees / rates quoted are inclusive of all Government applicable taxes.
2. All the taxes will be deducted at the time of payment as per government applicable Laws/Rules. Requests for Currency fluctuation adjustments shall not be given.
3. No hidden/administrative/services charges will accepted.
4. In case of Sale tax or WHT Exemption/percentage differentiation, Provide Certificate or Government SRO, as the case may be.